

Jane Stenson PTA Meeting December 1, 2014, 7:00 pm

Motion to approve December minutes: Jason Malina and Stephanie Welt

Attendees: Julie Oh, Lisa Malina, Carrie Butera, Jason Malina, Sue O'Neil, Michelle Harris, Jim Harris, Ana Bryant, Wendy Beth Gahm, Rebecca Dela Cruz, Cyndi Stevens, Katie McNelley, Stephanie Welt, Trina Janes, Karen Koehler-Davis

Treasurer's Report: Julie

Review of budget report:

- Chairpersons were asked to review their budget amount and approve it for their committees.. This was only done to programs that not have yet occurred, not to the ones that occurred.
- Field trip decreased from \$2,000.00 to \$1,000.00 for this year.
- Long term gift to be given this year. It will be towards a new PA system (\$1,500.00). Long term gift will be put back on the budget for every other year starting this year.
- Last year's gift was not given to the teachers (\$50.00 per teacher). Instead of combining both years, only the total teachers' gift of \$1,750.00 for this year will be given.
- **Motion to approve the 2014-2015 budget - Stephanie and Rebecca**
- **Approve the November 2014 report - Michelle and Stephanie**

President's Report:

- Plan to meet with all Chairman of upcoming events in December and January to answer questions and to become familiar with the committees
- If there are any intentions of changing the format of a committee there is a form in the binders that will need to be filled out. Also, advance notice of changes will need to be announced in a timely fashion to the PTA members.
- Call Tara Hilliard, district contact person, to get tables and chairs from the other district schools transferred to our school for any events. Also, include Rich and Barb Becker in emails regarding events. In addition, give Rich an agenda of events so he can pass it on to Mario.
- During events please implement supervision for kids and have members at checkpoints to curb traffic to prevent people from wandering the school.
- Jen Ruffner is the new Chairman for Silent Auction.
- Need signed Ethical Conduct Agreement forms from all Chairman
- Review PTA guidelines for spending for committees
- Review general District 68 information relating to committees
- Standing Rules document in the binders is not correct. Will need to have a special meeting and approve a new document.
- Complete: PTA computer and software

Principal's Report:

- Thank you to the PTA for a great cultural arts experience. The students really enjoyed School House Rock.
- There are some upcoming retirements at the District 68 Administrative Offices. Beth Millard, the Assistant Superintendent of Business, and Jac McBride, the Director of Special Services, are retiring at the end of this school year. Additionally, Randy

Needlman, Devonshire Principal, has accepted a position with an independent school effective July 1.

- Niles North High School is presenting, "That's My Story" this Friday, December 5 at 9:00 a.m. This performance is based on stories that are students have written and submitted to the theater department at the high school.
- Outdoor Education is around the corner on January 14-16. The Parent Night for this event is this Wednesday at 7:00 p.m.
- Good gossip: Speech Therapist, Rebecca Lynch, had a baby girl, Annabelle, just yesterday.

Committee Reports

- Box tops: Diana- \$525.00 earned in the fall. The next contest may not be offering the pizza party as the prize, instead will be looking for a different incentive or will be looking to the sponsorship committee to look for donation of food.
- Cultural Arts: Wannapa- School House Rocks assembly was a success
- Holiday Craft Fair: Cher- The event brought in \$720.00. The request to reimburse for unbudgeted expenses was approved by Wendy Beth and Stephanie Welt
- Market Day Pickup: Laceysha- nothing to report
- Spirit Wear: Karalee - Teachers are interested in ordering Spirit Wear gear (football jerseys with name, specifically). She will forward the email with pricing to those interested.
- Silent Auction: Jen- Will be meeting in December with members; Jason, Wendy Beth, Carrie and Stephanie.
- Membership: Wendy- Will need volunteers to stuff envelopes when membership letters go out.
- Restaurant Nights: Karen- Potbelly's has been postponed until January or February, a fourth restaurant night will be added.
- Innisbrook: Lisa and Carrie- Delivery passed out this week.
- School Dance: Lisa and Jason- 12/11/2014, will post the information on Facebook, Cheri will put on the bulletin board.

Unfinished Business

- PTA meeting time change: 6:30 pm vs 7:00pm. Will try January meeting start time at 6:45 pm.
- Board members can participate in the 2015 Craft Fair, but as Chairperson you can't participate.
- Book Swap: Michelle & Ana- will meet to brainstorm. Teachers will also be looking through the books to see if they are appropriate for their classrooms.
- Finalization of the Childcare letter- Lisa will look through it and will bring it up as unfinished business in the January meeting.

New Business

- Motion to transfer \$3,000 into reserves was approved. Rebecca and Stephanie motioned.
- Standing Rules will be finalized next spring.

Upcoming Events

- JS Chorus Concert: December 9 at 7:00 pm
- Outdoor Ed, Parent Meeting: December 10 at 6:30 pm (JS)
- Family Dance: December 11 from 6:30-8:00 pm
- JS Band Concert: December 16 at 7:00 pm (OOJH)
- JS Orchestra Concert: December 17 at 7:00 pm (OOJH)
- Market Day pickup: December 18 from 4:30-5:30 pm
- Board of Education meeting: December 18 at 6:30 PM
- No school: December 22, 2014-January 2, 2015
- Next PTA meeting January 5, 2015

Motion to end meeting at 8:50 pm